

# FAFSA COMPLETION CHECKLIST

## WHAT YOU'LL NEED TO BRING WITH YOU TO COMPLETE THE 2019-2020 FAFSA

- FSA ID user name and password (*complete at least 3 days before FAFSA completion*)**
  - one for student
  - one for a parent listed on FAFSA\*
  - created at [fsaid.ed.gov](https://fsaid.ed.gov)
  - each user needs a separate email
    - recommend that student NOT use high school email
  
- Legal name, date of birth, and social security number or alien registration number**
  - needed for student and each parent listed on FAFSA\*
  
- 2017 Income Tax Return, 2017 W-2s, any other 2017 tax documents**
  - for student and each parent listed on FAFSA\*
  
- 2017 Untaxed Income**
  - for student and each parent listed on FAFSA\*
  
- Current cash, savings, and checking account balances**
  - for student and each parent listed on FAFSA\*
  
- Current value of investments**
  - for student and each parent listed on FAFSA\*
  - value of primary residence NOT included

\*this video will help determine which parent(s)' data is needed: <https://youtu.be/T8d61FHMqug>

# AFTER THE FAFSA

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- Review Student Aid Report**
  - if errors, make correction to FAFSA
- Contact financial aid office(s) to determine their timeline for processing**
  - also ask how student will be notified with requests for additional data
- Provide additional data that is requested from school ASAP**
- Contact financial aid office(s) to determine how award notifications will be made**
  - review award from each school
- Provide consent for release of information to parents with each financial aid office**
- Take action on your award offer at your school of choice**
  - complete all requirements