

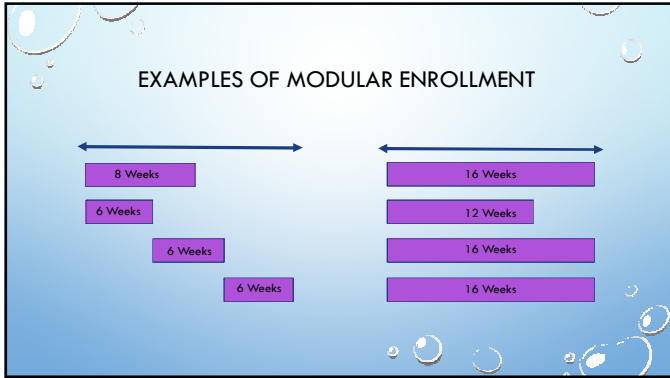
R2T4 FOR MODULES
KASFAA 2019 – BRENDA HICKS, SOUTHWESTERN COLLEGE

AGENDA

- MODULAR? OR NOT MODULAR? – THAT IS THE QUESTION.
- WITHDRAWN? OR NOT WITHDRAWN? – THAT IS THE NEXT QUESTION.
- IT'S MODULAR. IT'S WITHDRAWN. NOW WHAT DO I DO?

WHAT IS A MODULE?

- 34 CFR 668.22(l)(6)
 - "WHEN A COURSE OR COURSES IN A PROGRAM DO NOT SPAN THE ENTIRE LENGTH OF THE PAYMENT PERIOD OR PERIOD OF ENROLLMENT"
- DEFINITION FOLLOWS THE STUDENT.
- A MODULE BY ANY OTHER NAME – IS STILL A MODULE:
 - MINI-MESTER
 - MAY-MESTER
 - WINTER-MESTER
 - MINI-TERM
 - SESSION
 - MINI-SESSION
 - J-TERM
 - ...AND SO ON.



DO I HAVE A WITHDRAW? (34 CFR 668.22 (A) (2) (I))

- CREDIT HOUR PROGRAM:**

 - STUDENT DOES NOT COMPLETE ALL DAYS SCHEDULED TO COMPLETE IN PAYMENT PERIOD OR PERIOD OF ENROLLMENT.
- CLOCK-HOUR PROGRAM:**

 - STUDENT DOES NOT COMPLETE ALL CLOCK HOURS AND WEEKS OF INSTRUCTIONAL TIME SCHEDULED TO COMPLETE IN THE PAYMENT PERIOD OR PERIOD OF ENROLLMENT.

NON-TERM/NON-STANDARD TERM PROGRAM:

- STUDENT CEASES ATTENDANCE AND IS NOT SCHEDULED TO BEGIN ANOTHER COURSE WITHIN 45 DAYS, UNLESS STUDENT IS ON AN ED APPROVED LEAVE OF ABSENCE.

MODULAR TWEAK

- STUDENTS ARE CONSIDERED TO HAVE WITHDRAWN IF THEY CEASE ATTENDANCE PRIOR TO COMPLETING THE PAYMENT PERIOD OR PERIOD OF ENROLLMENT.

and

- SCHOOL DOESN'T GET WRITTEN CONFIRMATION OF PLANNED ATTENDANCE IN A FUTURE MODULE WITHIN THE SAME PAYMENT PERIOD OR PERIOD OF ENROLLMENT (OR WITHIN 45 DAYS OF THE LAST MODULE THE STUDENT CEASED ATTENDING).

HOLD ON, HOLD ON....WHAT'S A PERIOD OF ENROLLMENT?

- STANDARD PROGRAMS ALWAYS USE PAYMENT PERIOD.
 - A.K.A. "TERM"
- CLOCK HOUR, NON-TERM, NON-STANDARD TERM PROGRAMS CAN CHOOSE:
 - PAYMENT PERIOD
 - PERIOD OF ENROLLMENT
- MUST USE THE SAME CHOICE FOR ALL STUDENTS IN THE SAME PROGRAM (EXCEPTION: CERTAIN TRANSFER STUDENTS)



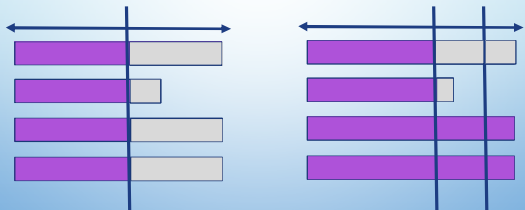
ASK YOURSELF 3 QUESTIONS.

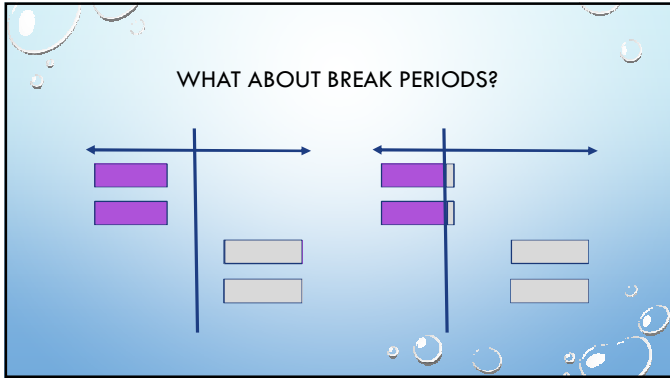
1. AFTER BEGINNING ATTENDANCE, DID THE STUDENT STOP ATTENDING A COURSE?

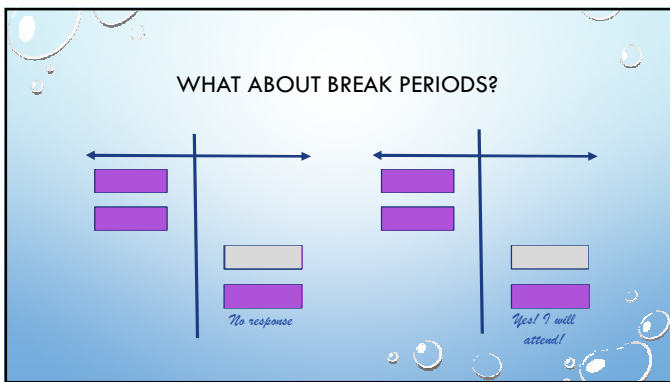
2. IS THE STUDENT ATTENDING ANY OTHER COURSES?

3. DID THE STUDENT CONFIRM ANY FUTURE ATTENDANCE?

APPLY THE THREE QUESTIONS







TIME TO CALCULATE

- BASIC FORMULA STILL APPLIES:
$$\frac{\text{number of calendar days completed in the period}}{\text{total number of calendar days in the period}}$$
- REMEMBER TO REMOVE BREAKS OF 5 DAYS OR MORE.
- ARE YOU REQUIRED TO TAKE ATTENDANCE?
 - OFFICIAL WITHDRAWS VS. UNOFFICIAL WITHDRAWS.

*DAYS IN PERIOD DEPENDS ON THE STUDENT'S PATH THROUGH THE MODULAR PROGRAM.

CASE STUDY – OFFICIAL WITHDRAW

Payment Period		
Module 1	3 Day Break	Module 2
June 3 – June 27		July 1 – July 25

Kandy enrolls in Modules 1 and 2, but officially withdraws from both modules on June 8. She does not provide written confirmation of plans to re-enroll or continue enrollment in module 2.

**What are the Days Attended? What are the scheduled number of days?
What is the percent completed?**

CASE STUDY – OFFICIAL WITHDRAW

Payment Period		
Module 1	Module 2	Module 3
(6 weeks)	(6 weeks)	(6 weeks)

Kris enrolls in all three modules. On day 10 of Module 1, he withdraws from both modules 1 and 2, but provides written confirmation of plans to attend Module 3. Kris begins Module 3, but withdraws on Day 5.

**What are the Days Attended? What are the scheduled number of days?
What is the percent completed?**

CASE STUDY – OFFICIAL WITHDRAW

Payment Period				
Module 1	Break	Module 2	Break	Module 3
(5 weeks)	(2 days)	(5 weeks)	(2 days)	(5 weeks)

Karen enrolls in all modules 1 and 2. She completes module 1 and then drops module 2 during the first break.

**What are the Days Attended? What are the scheduled number of days?
What is the percent completed?**

CASE STUDY – UNOFFICIAL WITHDRAW

Payment Period				
Module 1	Break	Module 2	Break	Module 3
(35 days)	(2 days)	(26 days)	(2 days)	(35 days)

Kent enrolls in all three modules. At the end of the term, it is discovered he has failed all three modules. Upon researching, it is discovered that all faculty remember Kent attending at least one class.

**What are the Days Attended? What are the scheduled number of days?
What is the percent completed?**

AID DISBURSED, SCHEDULED TO BE DISBURSED

- RECALCULATIONS REQUIRED FOR:
 - PELL
 - CAMPUS BASED AID
- DIRECT LOANS
 - NO NEED TO ADJUST LOANS ALREADY DISBURSED.
 - POST WD DISBURSEMENTS MAY ONLY BE MADE FOR STUDENTS WHO ARE AT LEAST HALF-TIME.

CHARGES

- AID TO BE RETURNED
 - THE CHARGES INCLUDED IN THE R2T4 CALCULATION MUST INCLUDE THE CHARGES FOR ALL COURSES THE STUDENT WAS INITIALLY EXPECTED TO COMPLETE.
- POST WITHDRAW DISBURSEMENT
 - INCLUDE THE CHARGES AFTER ANY REFUNDS HAVE BEEN APPLIED.

TIMELINES

- WHAT IS THE NUMBER OF DAYS A SCHOOL HAS TO COMPLETE THE R2T4?
- WHEN DOES THE CLOCK START?
- WHAT IS THE NUMBER OF DAYS A SCHOOL HAS TO NOTIFY THE STUDENT THAT THEY OWE A RETURN OF A PELL OVERPAYMENT (IF APPLICABLE)?



The End
